



CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 03.11.2023

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department
1	Prof. Supriya Pattanayak	Vice Chancellor
2	Dr. Biswajit Mishra	Pro Vice Chancellor
3	Dr. Anita Patra	Registrar
4	Dr. Prasanta Mohanty	Dean Academic
5	Dr. Sushmita Das	Asso. Dean- QA & AC
6	Dr. Devendra Reddy	Dean- MSSSoA
7	Prof. Sadat Ali	Dean-
8	Dr. Sangram Swain	Dean- Students' welfare
9	Dr. S.P Nanda	Dean-Administration- MSSSoA
10	Dr. Arundhanti Biswal	
11	Dr. Pallab Das	Dean- SoL
12	Cap. Dillip Kumar Nayak	
13	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir
14	Dr. Chinmaya Kumar Das	Dean- SoM
15	Dr. Yashaswi Nayak	Dean- SoAS
16	Dr. G.K Sahu	Coordinator- SoAS
17	Dr. Korla Harshabandan	Asso. Dean- SoABE
18	Dr. Gurudutta Pattanaik	Dean- SoPLS
19	Dr. Sambid Swain	Asso. Dean- SoF
20	Dr. Ashish Ranjan Dash	Dean- SoET
21	Dr. Parle Kalyan Chakravarty	Coordinator- SoM
22	Dr. Sunil Jha	Dean- SoPHS

Deans meeting of Centurion University of Technology & Management was conducted on 03.11.2023 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Course coordinators
2. NSQF
3. SoVAS Joining students
4. Any other

Discussion and Resolution:

1. As advised by Pro VC, Deans had to submit the list of course coordinators for the courses being held in this semester (if multiple faculty are taking the same course in the one or more campuses). This is compiled by Dr. Sushmita. She will share the same with all faculty.
But MSSSoA, SoABE, SoF and SoVAS had not provided the course coordinators list. They have to send the list immediately.
2. Meetings with Deans and Senior Professors of Bhubaneswar campus regarding the membership of faculty and students in Professional bodies. Pro VC Sir will travel to other campuses to discuss the same subject with Deans.
3. Learning from Production subject details need to be entered in ERP and Dean SoM has already sent an email to the Registrar with all details to be put in ERP. It will be done asap.
4. Dr. Satyasis briefed the Deans group that 4 NSQFs have been approved by NSDC and that work is in progress to develop new QPs. At PKD campus, Dr. Saurav Barman and prof. Prabhat Patnaik are working. He would further identify Faculty-in-charges for other departments of Engineering. He was asked to work along with Dr. Padmaja Patnaik as she had already been working on getting QPs preparation.
5. Dr, Nitesh informed all Deans that the data has been collected for filling up the Times Higher Education Ranking based on SDGs. A lot of content has been entered in the University website as per the need. WSU has been providing advice on the ranking data update. The filled in data needs to be submitted before 10th Nov 2023. Dr. Nitesh would show the data submitted to Deans of concerned schools.
6. Dean SoVAS briefed that 67 students have already joined the new programme BV Sc & AH. They will also follow the process of Mentoring, Learning record writing. He asked for a FDP to be conducted for the faculty of SoVAS on the same (being a new School). He also wanted to make plans for Veterinary Clinical Complex construction for next year's requirement and new faculty recruitment.
7. Dr. Pallab Das informed all Deans that only few schools have entered details in the Google form circulated by him regarding the conference that each School wants to organise. There will be a meeting soon for the discussion and approval of the conference titles and other details.
He requested all Deans to be quick in filling up the details in the Google form. He also clarified about how to enter the attendance in ERP for extra classes conducted.

The meeting ended with a vote of thanks to all the members present.



CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 11.08.2023

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department
1	Prof. Supriya Pattanayak	Vice Chancellor
2	Dr. Biswajit Mishra	Pro Vice Chancellor
3	Dr. Anita Patra	Registrar
4	Dr. Prasanta Mohanty	Dean Academic
5	Dr. Sushmita Das	Asso. Dean- QA & AC
6	Dr. Devendra Reddy	Dean- MSSSoA
7	Prof. Sadat Ali	Dean- SoVET
8	Dr. Sangram Swain	Dean- Students' welfare
9	Dr. S.P Nanda	Dean-Administration- MSSSoA
10	Dr. Arundhanti Biswal	
11	Dr. Amarendra Mishra	Professor
12	Cap. Dillip Kumar Nayak	
13	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir
14	Dr. Umakanta Nayak	
15	Dr. Yashaswi Nayak	Dean- SoAS
16	Dr. Soumit Ukil	
17	Dr. Gitanjali Behera	Asso. Dean- SoABE
18	Dr. Gurudutta Pattanaik	Dean- SoPLS
19	Dr. Chhayabrita Maji	
20	Dr. Ashish Ranjan Dash	Dean- SoET
21	Dr. Parle Kalyan Chakravarty	Coordinator- SoM
22	Dr. Sunil Jha	Dean- SoPHS

Deans meeting of Centurion University of Technology & Management was conducted on 11.08.2023 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. NIRF planning and strategy implementation (as on date scenario, SWAYAM courses, Publication, FDPs/Seminars, Perception, etc)
2. As on date progress of classwork
3. Examination assessment guidelines (Course outcomes to Programme Outcomes)
4. New students reporting and Orientation programme
5. Any others

Discussion and Resolution:

1. We have started to work on strategies for NIRF ranking. It was discussed in the last meeting that the scenario (all parameters) as on date for NIRF 2023 participation will be generated as the basis for all discussion. Dr. Sushmita has sent out mails to collect the AQAR data for 2022-23 with the last date of data submission as 16th Aug 2023.
2. Deans have been asked to map the SWAYAM/NPTEL courses offered in Aug 2023 to the already existing courses for the different programmes. A detailed mail in this regard was already circulated by the Registrar on 8th Aug 2023. All Deans must be able to complete the mapping the courses, announcing the same to the students and getting them registered for the respective students (2nd yr, 3rd yr & 4th yr students) in this week itself.
3. Faculty must do the mentoring sessions sincerely and in spirit. Documentation is also important. Deans are requested to monitor the same. It was suggested by Pro VC Sir to have the mentoring sessions for the first year students on weekdays (other than Saturday).
4. The Student Specific Career plan for 2021 and 2022 joining batch students must be continued. The ENglish, aptitude and Subject related tests to be done for the start of AY 2023-24. The score of the same will become the base for the plan and monitoring for the 2023-24 AY.
5. The upcoming issue of Centurion Journal for Multidisciplinary Research will be on Management studies and Research. Hence, Deans must encourage the faculty to send their research articles to CJMR. The next issue will be in Engineering Research and hence Dean SoET must encourage faculty to prepare the research articles and submit for publication.
Dr. Biswal and Dr. R C Mohanty has already circulated the articles names & link which have highest citations and which needs to be cited further to increase the Citation index. They will further do the detailing and circulate and discuss with the faculty of different Schools.
6. Dr.Pallab suggested having a calendar for FDPs/Seminars etc for every School. He would then discuss with Pro VC and finalise the same so as to take the highest leverage out of this.
7. Pro VC had suggested that each school/department is required to send lists of eminent people from Academia and Industry. This was to work on Building Perception (NIRF parameter). The Deans are required to provide the list asap via mail to CUTM IQAC mail ID.
8. Each School to prepare an Orientation schedule for the 2023 admitted students. It must include at least 3 to 4 days of Learning from Production units. All Deans are requested to share their Orientation plans in the following google drive [Orientation schedule 2023 admitted students - Google Drive](#)
9. Deans have confirmed that they are having a daily monitoring of Classes (held or not held timely). They are also monitoring the weekly progress of classwork as per the Class Monitoring Format.

10. We need to align our CO-PO attainment for different programmes. Hence, it was discussed to have a thorough discussion and finalise the COs for each course. The same will be done in the next 10days (from 17th Aug to 27th Aug 2023). It will be done School wise and Deans along with Senior Professors for each of the courses of the Programmes offered by the School. The same will be then taken up for discussion centrally. Pro VC will further discuss in detail the alignment of COs to POs.
11. Pro VC Sir has circulated a format for Audit of Major Equipments. Deans needs to provide the information as desired.
12. Pre-BoS meeting was conducted last week. Dr. Sushmita will keep a proper documentation of all such meetings.

The meeting ended with a vote of thanks to all the members present.



CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 22.09.2023

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department
1	Prof. Supriya Pattanayak	Vice Chancellor
2	Dr. Biswajit Mishra	Pro Vice Chancellor
3	Dr. Anita Patra	Registrar
4	Dr. Prasanta Mohanty	Dean Academic
5	Dr. Sushmita Das	Asso. Dean- QA & AC
6	Dr. Devendra Reddy	Dean- MSSSoA
7	Prof. Sadat Ali	Dean-
8	Dr. Sangram Swain	Dean- Students' welfare
9	Dr. S.P Nanda	Dean-Administration- MSSSoA
10	Dr. Arundhanti Biswal	
11	Dr. Pallab Das	Dean- SoL
12	Cap. Dillip Kumar Nayak	
13	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir
14	Dr. Chinmaya Kumar Das	Dean- SoM
15	Dr. Yashaswi Nayak	Dean- SoAS
16	Dr. G.K Sahu	Coordinator- SoAS
17	Dr. Gitanjali Behera	Asso. Dean- SoABE
18	Dr. Gurudutta Pattanaik	Dean- SoPLS
19	Dr. Sambid Swain	Asso. Dean- SoF
20	Dr. Ashish Ranjan Dash	Dean- SoET
21	Dr. Parle Kalyan Chakravarty	Coordinator- SoM
22	Dr. Sunil Jha	Dean- SoPHS

Deans meeting of Centurion University of Technology & Management was conducted on 22.09.2023 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Seed Money proposals
2. NIRF compiled data
3. Any other

Discussion and Resolution:

1. Dr. Sushmita presented the data that was compiled for NIRF 2023. She presented the comparison of scores of the NIRF top 100 universities (five components). She will prepare the input data comparison with other universities (for each category we will apply for). The same will be discussed further.
Few of the data which were not yet collected will be collected soon.
2. VC Madam raised the issue that it was decided to define & align CO-PO of each of the courses of different programmes before the Mid exam. But, it is noticed that stil some of the Schools have not completed the same and also not as per the guidelines discussed (5 COs for each course). So, all Deans must complete it on an urgent basis.
3. VC Madam also informed the Deans that the Seed Money proposals should be prepared properly and submitted.
4. Dr. Ansuman presented the Academic regulation for the 4yr degree programme and he was suggested to circulate it immediately. This will enable all to start the classwork of all 4yr degree programmes) in the coming week.
It was also discussed to have more number of admissions into the BSc programmes since many are having single digits admissions as on date.

The meeting ended with a vote of thanks to all the members present.



CENTURION UNIVERSITY OF TECHNOLOGY & MANAGEMENT, ODISHA

MINUTES OF THE DEANS MEETING

Date: - 06.10.2023

Time: - 12.00 PM

Members Present:

Sl. No	Name	Designation/Department
1	Prof. Supriya Pattanayak	Vice Chancellor
2	Dr. Biswajit Mishra	Pro Vice Chancellor
3	Dr. Anita Patra	Registrar
4	Dr. Prasanta Mohanty	Dean Academic
5	Dr. Sushmita Das	Asso. Dean- QA & AC
6	Dr. Devendra Reddy	Dean- MSSSoA
7	Prof. Sadat Ali	Dean-
8	Dr. Sangram Swain	Dean- Students' welfare
9	Dr. S.P Nanda	Dean-Administration- MSSSoA
10	Dr. Arundhanti Biswal	
11	Dr. Pallab Das	Dean- SoL
12	Cap. Dillip Kumar Nayak	
13	Dr. J. K. Meher	Asso. Professor- SoPLS, Balangir
14	Dr. Chinmaya Kumar Das	Dean- SoM
15	Dr. Yashaswi Nayak	Dean- SoAS
16	Dr. G.K Sahu	Coordinator- SoAS
17	Dr. Korla Harshabandan	Asso. Dean- SoABE
18	Dr. Gurudutta Pattanaik	Dean- SoPLS
19	Dr. Sambid Swain	Asso. Dean- SoF
20	Dr. Ashish Ranjan Dash	Dean- SoET
21	Dr. Parle Kalyan Chakravarty	Coordinator- SoM
22	Dr. Sunil Jha	Dean- SoPHS

Deans meeting of Centurion University of Technology & Management was conducted on 06.10.2023 at 12.00 PM the chairmanship of the honorable VC Ma'am,

Online Meeting

Agenda:

1. Subject registration
2. Work Integrated programmes
3. Course preparedness meeting
4. LLM programmes
5. NPTEL course
6. Any other

Discussion and Resolution:

1. The Academic year for the first year (2023 admission batch) of all programmes will need revision. The admissions have been a little late and hence, the classes have been delayed. Hence, it was decided to have the Mid sem test from 14th Nov 2023. All the data related to first year subject registration will be send to Exam cell by 26th Oct 2023. Since DMET has extended the admissions date till 30th Oct 2023, the data fro Allied Health programmes will be sent out on 30th Oct 2023.
2. For discussion about Work Integrated programmes and Flexi ITI, a separate meeting will be called. Details will be discussed in the presence of Dir QA, Dean Examination, Mr. Nrusinha.
3. Course preparedness meeting for the first semester courses to be done by Deans. SoET, BBSR had already done. SoL has also done all the required for the courseware. School of Nursing has to prepare materials for courseware. MBA Agri Business had revised syllabus. Hence, Course preparedness presentation has to be done. The study materials for uploading in Courseware has to be completed at the earliest.
A tracker will be circulated by the Registrar to capture the status related to courses preparedness presentation and Courseware materials.
4. NIRF data will be discussed separately in the coming week. We will then take help from our consultant to present the best possible data.
5. Mailer/Letter for Perception is to be finalised by Dr. Pallab along with ProVC and VC.
6. LLM programmes need to be offered in Hybrid mode.
7. All Deans are requested to fill up the tracker where they need to identify the potential Faculty for further grooming/ mentoring so that they contribute even more.
[Potential Faculty for Performance Award - Google Sheets](#)
8. NPTEL Faculty mentors and concerned Deans to be proactive so that the NPTEL course registered students register for examination and take the exam.

The meeting ended with a vote of thanks to all the members present.



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Empowering Communities!*

Centurion University of Technology and Management

Department of Electrical and Electronics

Monthly Departmental Meeting

Date: 20/03/2024

Time: 12:30 PM to 01:30 PM

Location: Department Room 109

Meeting called by: Dr. Sudhansu Kumar Samal(HOD) **Type of meeting:** Monthly Review Meeting

Note taker: Dr. Sudhansu Kumar Samal

Attendees: Prof. Jagannath Padhi
Dr. Sudhansu Kumar Samal
Dr. Rajendra Kumar Khadanga
Prof. Amit Kumar Sahoo
Prof. Rama Prasanna Dalai
Prof. Surya Narayan Sahu
Dr. Swakantik Mishra
Mr. Gautam Modak

Minutes

Agenda item: Academic Progress

Presenter: Dr. Sudhansu Kumar Samal

Discussion:

Discussion about course progress and attendance in classes was discussed. Almost 85% of courses are covered and some practice and project components need to be completed by 20th April. Suggested to update the Google sheet regular manner.

Also, it is instructed to continue the classes of 8th SEM up to 12th April 2024. So, those taking the classes of 8th SEM are instructed to give attendance accordingly.



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Centurion University of Technology and Management Department of Electrical and Electronics

Monthly Departmental Meeting

Date: 20/03/2024

Time: 12:30 PM to 01:30 PM

Location: Department Room 109

Meeting called by: Dr. Sudhansu Kumar Samal(HOD) **Type of meeting:** Monthly Review Meeting

Note taker: Dr. Sudhansu Kumar Samal

Attendees: Prof. Jagannath Padhi
Dr. Sudhansu Kumar Samal
Dr. Rajendra Kumar khadanga
Prof. Amit Kumar Sahoo
Prof. Rama Prasanna Dalai
Prof. Surya Narayan Sahu
Dr. Swakantik Mishra
Mr. Gautam Modak

Minutes

Agenda item: Academic Progress

Presenter: Dr. Sudhansu Kumar Samal

Discussion:

Discussion about course progress and attendance in classes was discussed. Almost 85% of courses are covered and some practice and project components need to be completed by 20th April. Suggested to update the Google sheet regular manner.

Also, it is instructed to continue the classes of 8th SEM up to 12th April 2024. So, those taking the classes of 8th SEM are instructed to give attendance accordingly.

Conclusions:

All professors agreed to implement the above two courses.

Agenda item: Publications

Presenter: Dr. Sudhansu Kumar Samal

Discussion:

Faculty members are advised to publish a minimum of five papers in different journals, Scopus, SCIE, or indexed Conferences or book chapters. As per the NIRF ranking, all must have five publications in all senses. All are advised to collaborate with different organizations or CUTM-AP campus faculties to do publications.

Paper

All faculties agreed about that.

Agenda item: Question Bank Preparation/Mid Sem Question

Presenter: Dr. Sudhansu Kumar Samal

Discussion:

As per new examination system all faculty need to submit one set of question bank with all COs and PSOs mapping with 150 Questions. It was advised to send the question papers immediately to QA cell. Also, advised the faculty members to send Mid Sem Question papers to Exam cell.

All faculties agreed about that.

Agenda item: Carrier Coordinator meeting

Presenter: Dr. Sudhansu Kumar Samal

Discussion:

As, per discussion with ProVC (Mr. Ajay Nayak Sir) all faculty need to motivate their students to take part in the placement training and placement activities. We need to facilitate the company specific training to students for getting good job opportunities.

All faculties agreed about that.

Dr. Sudhansu Kumar Samal

Dr. Sudhansu Kumar Samal, Ph.D., M.Tech.

Head of the Department, Department of EEE

CUTM, BBSR,

Thank You All...



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Centurion University of Technology and Management

Department of Electrical and Electronics

Monthly Departmental Meeting

Date: 25/02/2024

Time: 12:30 PM to 01:30 PM

Location: Department Room 109

Meeting called by: Dr. Sudhansu Kumar Samal(HOD) **Type of meeting:** Monthly Review Meeting

Note taker: Dr. Sudhansu Kumar Samal

Attendees: Prof. Jagannath Padhi
Dr. Sudhansu Kumar Samal
Dr. Rajendra Kumar Khadanga
Prof. Amit Kumar Sahoo
Prof. Rama Prasanna Dalai
Prof. Surya Narayan Sahu
Dr. Swakantik Mishra
Mr. Gautam Modak

Minutes

Agenda item: Academic Progress

Presenter: Dr. Sudhansu Kumar Samal

Discussion:

Discussion about course progress and attendance in classes was discussed. Almost 85% of courses are covered and some practice and project components need to be completed by 20th April. Suggested to update the Google sheet regular manner.

Also, it is instructed to continue the classes of 8th SEM up to 12th April 2024. So, those taking the classes of 8th SEM are instructed to give attendance accordingly.

Conclusions:

All professors agreed to implement the above two courses.

Agenda item: Faculty Annual Increments

Presenter: Dr. Sudhansu Kumar Samal

Discussion:

Discussion started with faculty incentive/Increments 2024, which was given to faculty who have cleared the IELTS score and published one journal article at least in Scopus/web of Science/ UGC Care or published a book chapter/book or a patent.

All faculties agreed about that.

Agenda item: Value-Added Courses

Presenter: Dr. Sudhansu Kumar Samal

Discussion:

In regular practice, we need to offer new value-added courses to all students to enhance their skills. This time we will offer MATLAB to all our EEE students and also, request to motivate the students to attend the classes as it is a credit course. Some CSE students may assigned to each faculty member as their student strength is much higher.

All faculties agreed about that.

Agenda item: 2nd SEM Course Registration

Presenter: Dr. Sudhansu Kumar Samal

Discussion:

As per mail received from Exam Cell, the last date of subject registration for the 2nd-semester courses is **22nd February**. Please prepare accordingly. All faculty members requested to discuss with 1st-year students and get them registered as soon as possible.

All faculties agreed about that.

Agenda item: Departmental Courses Book requests to Library.

Presenter: Dr. Sudhansu Kumar Samal

Discussion:

It is requested that all faculty members share with us a consolidated requisition of books, which is next recommended by the dean to the Library.

Dr. Sudhansu Kumar Samal
Dr. Sudhansu Kumar Samal, Ph.D., M.Tech.
Head of the Department, Department of EEE
CUTM, BBSR, Jamshedpur
Thank You All...

**School of Applied Sciences
Department of Chemistry**

Minutes of Faculty Meeting

Date 04.10.2023

Time: 10.30 to 11.30 AM

Agenda:

1. Course progression
2. Mentoring
3. Other issues

Resolutions taken

1. The meeting was started with a warm welcome by the host.
The course progression report from the faculty members were noted. Most of them had finished more than 35-40% of their courses
2. It was instructed to conduct mentoring of the students properly with appreciable seriousness.
3. Student project status to be monitored by respective faculty members.
4. Respective reports to be mailed to the IQAC coordinator (Mr.Chittranjan Routray) by 28th Sept. 2022.
5. It was decided that, after Puja Vaccation, students to visit to some specific industrial area, according to their curriculum.
6. The exams coordinator was instructed to ensure the smooth conduction of to special backlog EoD examination.
7. The meeting was ended a thanks note by Dr.Dojalisa Sahu, Associate Dean, SoAS.

Members Present:

Dr. Ashish Kumar Sahoo *AKS*

Dr. Dojalisa Sahu *DS*

Dr. Pratap Kumar Chhotray *PKC*

Dr. Suchismita Acharya *SAC*

Dr. Shraban Kumar Sahoo *SKS*

**School of Applied Sciences
Department of Chemistry**

Minutes of Faculty Meeting

Date 08.09.2023

Time: 2.30 to 3.30 PM

Agenda:

1. Minutes of Board of Studies 2023 meeting held on 7th September 2023.
2. Transfer of charges of Laboratory, Placement and Alumni Coordinators.
3. Other things related to discipline and lab maintenance.

Resolutions taken

1. The meeting started with an warm welcome by the HoD, followed by discussions.
2. Minutes of BoS meeting were discussed with the faculty members, where six courses have to be merged to make them three. In addition, three more courses of relevance to be added in the present existing M.Sc. Applied Chemistry syllabus. These were as per the suggestion of the external BoS members.
3. Different coordinating charges were redistributed among faculty members, as per their convenience and ease of working, which are as follows:
 - ✓ Dr. Pratap Kumar Chhotray was assigned the charge of Placement Coordinator from Dept of Chemistry.
 - ✓ The Laboratory Coordinator for Inorganic and Organic Chemistry laboratory was assigned to Dr. Suchismita Acharya, which is in addition to her existing charge as exams coordinator from Dept of Chemistry. All laboratory staffs to take note of this.
 - ✓ Dr. Shravan Kumar Sahoo has been assigned the charge of Alumni Coordinator of Dept of Chemistry (in addition to his existing charge as CSR Coordinator)

With my earnest thanks to the Pratap Sir and Dr. Srikant Sir for carrying out their previous charges with all sincerity, I request Dr. Pratap Kumar Chhotray to kindly handover his earlier charge as Laboratory coordinator of Inorganic and Organic Chemistry laboratory, to Dr. Suchismita Acharya.

4. Laboratory staffs were warned regarding proper laboratory maintenance and punctuality. Any type of deviation, if noted, will liable to deduction of salary of the of the day, corresponding to the concerned staff.
5. The session ended with a vote of thanks by HoD Chemistry.



Members Present

Teaching:

Dr. Ashish Kumar Sahoo

AKS

Dr. Pratap Chhotray

PC

Dr. Suchismita Acharya

S.A

Dr. Shraban Kumar Sahoo

SKS

Mr. Chittaranjan Routray

CR

Non-Teaching:

Swatimayee Mohapatra

S. Mohapatra

Laxmikanta Sasmal

L. K. Sasmal



Centurion University of Technology and Management

School of Forensic Sciences

SCHOOL REVIEW MEETING

Date: 07.10.2023

Time: 03:30 P.M

Members Present:

Dr. Reena C. Jhamtani (Associate Prof., SoFS, CUTM, BBSR)

R. Jhamtani

Ms. Shruti Rajwar (Asst. Prof., SoFS, CUTM, BBSR)

Shruti

Ms. Varsha Singh (Asst. Prof., SoFS, CUTM, BBSR)

Varsha

Ms. Tamosa Mukherjee (Lecturer, SoFS, CUTM, BBSR)

Tamosa

Ms. Manisha Panda (Asst. Prof., SoFS, CUTM, BBSR)

Manisha

Mr. Wishard La Vincent Barreto (Asst. Prof., SoFS, CUTM, BBSR)

Wishard

Mr. Sangram Kishore Routray (Asst. Prof., SoFS, CUTM, BBSR)

Sangram

Mr. B. Vigneswaran (Asst. Prof., SoFS, CUTM, BBSR)

B. Vigneswaran



Centurion University of Technology and Management, Odisha

School of Forensic Sciences

SCHOOL REVIEW MEETING

Time: 3:30 PM
Mode: Offline

Date: 7.10.2023

AGENDA

Sl. No.	Particulars
1.	Subject allotment to new faculty : New faculty has been assigned subjects in M.Sc Forensic Science
2.	Mentoring : Mentoring formats to be maintained
3.	New Faculty joining : Mr. B. Vighneswaran joined as an Assistant Professor in School of Forensic Sciences
4.	School co-ordinators : Re-shuffling of co-ordinator responsibilities

School of Forensic Sciences

SCHOOL REVIEW MEETING

Time: 3:30 PM
Mode: Offline

Date: 7.10.2023

MINUTES OF MEETING

1. In concern to agenda particular-1:

Sl. No.	Program	Sem	Subject	Faculty
1	M.Sc	1	Forensic Biology and Anthropology	Mr. B. Vighneswaran
2	M.Sc	3	Molecular Biology and Genetics	Mr. B. Vighneswaran

2. In concern to agenda particular-2:

All the mentors should do mentoring regularly and the record must be maintained in the given format. Mentoring formats to be submitted for monthly review.

3. In concern to agenda particular-3: Mr. B. Vighneswaran joined the School of Forensic Sciences on 6th October,23 as an Assistant Professor, with specialization in Forensic Biotechnology. He has been introduced to all the members of the school and was also briefed about his roles & responsibilities.

4. In concern to agenda particular-4:

Sl. No.	Responsibility	Faculty
1.	Internship Coordinator	Ms. Varsha Singh
2.	Alumni Coordinator	Ms. Manisha Panda
3.	Social Media Coordinator	Mr.B.Vighneswaran

R. C. Thantani
Dr. R.C. Thantani
DEAN
SCHOOL OF FORENSIC SCIENCES
CUTM, BHUBANESWAR



Centurion University of Technology and Management

Minutes of Meeting (IQAC and Academic)

Bhubaneswar Campus

School of Management

Date : 18.11.2023
Time : 04.30 PM
Venue : Department Library
Members Present:

1. Dr. Chinmaya Kumar Dash

2. Dr. Susanta Kumar Mishra

3. Dr. Pramod Kumar Patjoshi

4. Dr. Girija Nandini

5. Dr. Ansuman Jena

6. Dr. Sisir Ranjan Dash

7. Dr. Deepti Mishra

8. Dr. Shiv Sankar Das

9. Dr. Swetalina Mishra

C. Dash
S. Mishra

G. Nandini

D. Mishra

Agenda and Action Taken:

1. **Admission related:** As and when required faculty will go for giving career counselling to different colleges and schools.

Production Unit Allocation: Students are going for undertaking different activities in the production unit being guided by respective faculty assigned to different production unit.

2. **Learning Records (LR) Procedure:** Faculties are advised to guide the students on how to write the learning record and understand the project report format and submit the same before commencement of the examination.

3. Faculties are advised to publish one article by end of the December 2023. The research article needs to be reflected in Scopus database for eligibility to get the incentive.

4. The research coordinator was assigned to Dr. Shiv Sankar Das

5. Faculties were advised to conduct workshop/seminar in their respective area. Dr. Deepti Mishra is the coordinator for undertaking the activities for School.

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